

**ORDINANCE OF THE
MUNICIPAL CORPORATION OF PAYNESVILLE
CITY OF PAYNESVILLE,
MONTSERRADO COUNTY,
REPUBLIC OF LIBERIA**

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ORDINANCE OF THE MUNICIPAL CORPORATION OF PAYNESVILLE CITY OF PAYNESVILLE, MONTSEERRADO COUNTY, LIBERIA

INTRODUCTION

The City of Paynesville is a Municipal Corporation existing, functioning and operating under the Laws of the Republic of Liberia as an autonomous political entity to administer the local affairs of the state under the direct guidance of the Paynesville City Council, the administrative and political supervision of the City Mayor in consultation with the Ministry of Internal Affairs.

In so doing, these ordinances provides the source of authority and power of the City administration to control the conduct the public, appropriate remedies for redress and taking the appropriate measures for the violation thereof.

Therefore, in an effort to properly administer, supervise and governor the local affairs and activities of the City of Paynesville, through a framework of government for the purpose of promoting peace, stability, equality, justice and human rights under the Rule of Law for ourselves and our posterity, the City Council of the City of Paynesville by authority of the power invested in it, do hereby solemnly make, establish, adopt, proclaim, ordain and public the herein ORDINCNCE OF THE PAYNESVILLE CITY CORPORATION as the local laws for the governing of the City.

Any party of this ordinance that may be in violation of or inconsistent with any law, statute, or the construction of the Republic of Liberia shall be deemed void and of no legal controlling or regulatory effect and the council shall take the appreciate actions to address the inconsistency.

These ordinances shall take effect and be in full force and for immediately on the day and date that they were signed and approved by all the members of the City Council.

ORDINANCE NUMBER 1

STRUCTURE, ORGANIZATION AND COMPOSITION OF THE GOVERNMENT OF THE CITY OF PAYNESVILLE

Section 1

The City Government of the Municipal Corporation of Paynesville shall be headed by a Mayor, who shall be the political and administrative head responsible to administer and supervise the affairs of the City Government along with nine (9) councilman elected by the citizens of the City of Paynesville to serve a four (4) year term of office as provided for by the Act creating the City Paynesward.

Section 2

The City Mayor shall ensure that all necessary and relevant officials and staff needed to perform administrative, professional/technical, operational and other support duties and functions be recruited and/or appointed through the proper, appropriate and established procedures with the consent and approval of the City Council.

Section 3

The herein listed positions shall constitute the core positions to be filled within the administration of the City government. The positions include, but not limited to, the City Manager, Comptroller, human resource Officer, chief of Technical services, Chief of City (Police) Enforcement Unit, Administrative Assistant to the Mayor, Public Relations Officer, Chief of Environmental Health, Waste and Sanitation, Chief of Public property, Chief of Commercial Services, Special Assistant to the City Manager, city Inspectors and financial Officers.

Section 4

The Mayor is the Chief Executive Officer of the City, Ex-Office of the City Council and chief spokesperson for the City.

Section 5

The City Council shall elect a chairman from amongst its membership who shall chair all meetings of the common council and serve as the Acting Mayor in the absence of the Mayor. The Manager

shall as Secretary to the Council but should not vote any matter before the Council. Only members of the Council shall be eligible to vote on matters before the Council.

Section 6

All elected officials of the City must live within the statutory and political boundary and limits of the Paynesville Municipal Corporation. Other employees not living in Paynesville are encouraged to do so.

Section 7

The members of the City Council shall subscribe to a code of good conduct, the tenets of democracy and good governance and may only be removed from office by 1). Acts incompatible with the acceptable norms, policies, regulations of his/her status as a Councilman, 2). Acts considered being in blatant violation of the City Ordinance and against the interest of the citizens and the city, 3). Conviction of criminal act 4). A petition from a substantial number, not less than five hundred (500), of the residents/population of the City requesting the City council to investigate the matter and if he/she is found guilty to relieve him/her position on the council, following vote of no confidence by two thirds of the members of the Council; 5) incapacitation or, 6). Death.

Section 8

The Mayor or a member of the City Council may choose to voluntarily resign or be honorable retired from active service for any reason at anytime.

Section 9

Any vacancy occurring on the Council of the City Corporation of Paynesville, for whatever method, shall be filled three (3) months following the acknowledgement of the vacancy by the Council.

Section 10

The City Mayor may be asked to resign by the Council if found guilty of acts unbecoming the office of the Mayor, contrary to the oath of office, or chemical in nature. If however, the mayor refuses and fail to resign and relinquish the office in view of overwhelming evidence of the seriousness of the violation and its impact on the on the stability, peace and homonym of the city, the council may then initiate impeachment proceeding which will include a petition from the citizen at a call meeting for that purpose followed by a vote of no confidence in the mayor by two thirds majority of the entire council.

Section 11

The impeachment of the City Mayor creates a vacancy in the office which must be filled through election under the supervision and guidance of the Chairman of the council, who shall be the acting Mayor until a new Mayor has been duly elected, in accordance with Section 5 of the Act creating the City of Paynesward.

Section 12

All city Heads of Departments shall submit their Annual Reports for the office of the City Mayor on or before October 31 of each year covering the activities of their various departments for the year. The mayor will then deliver his/her annual Message on the state of affairs of the city to the citizens and residence not later than December 15 of each year.

The Mayor's Annual report, if accepted by the councilman, citizens and residents of Paynesville city, will then be submitted to the President.

ORDINANCE NUMBER II GENERAL PRINCIPLELS

Section 1

The principles contained herein shall be fundamental and necessary in the administration of thee affairs of the Municipal Corporation of thee City of Paynesville and shall serve as guidelines for the future formulation of policies, ordinance and other administrative regulations and their implementation.

Section 2

The mayor and councilmen of the City Corporation of Paynesville, before taking and entering upon the duties of their offices, shall take and subscribe to a solemn oath of affirmation to uphold and defend the Constitution and Laws of the republic of Liberia, the ordinances and public policies of the Paynesville City Corporation and to discharge faithfully the duties of such office/s.

Section 3

The City shall:

- a) Do whatever is necessary, expedient and just within the legal framework and the rule of law, as provided for and guaranteed under the Constitution of the Republic of Liberia to protect the rights of all citizens, visitors and residents alike within the political and statutory limits of the City of Paynesville and all other who may, for whatever reason interact with the city, regardless of race, ethnic background, religious, gender, color, creed, political opinion or other differences, thus promoting unity, stability, peace and tranquility within the city.
- b) From time to time, introduce and pass on new ordinances and administrative policies and procedures, modify, amend or delete others in an effort to promote and protect the interests of the citizens and residents of the city in accordance with and in harmony with the changing times and circumstances.
- c) Take steps to ensure that the city is a safe and conducive environment for healthy living and the conducting of business. The City shall discourage and avoid all forms of suppressive, undemocratic and discriminatory practices, tribalism, sectionalism, nepotism and abuses of power thus providing an enabling environment for all individuals, investors, businesses of all sizes and other institution to live and work.
- d) Preserve, protect and promote the Liberian culture, traditional values, norms, good governance and transparency which are compatible with public policy. Meanwhile, citizens and residents alike will be expected to conform to and comply with the provisions of these ordinances.
- e) Ensure that the ordinances are complied with and obeyed by all individuals, groups, organizations and institutions. Those found in violation of any of the ordinances will first be given or issued verbal or written warnings/stop orders or both, depending on the magnitude and urgency of the circumstances surrounding the nature of the violation. This shall be followed by the enforcement of the stop order or in some cases, the immediate arrest, charge and detention of the violator for onward submission of the case to court for prosecution. In some minor cases of violation that can be readily corrected and reversed, fine, not exceeding L\$5,000.00(five Thousand Liberian Dollars) may be imposed. The method of enforcement of the ordinances contained herein is left solely with the discretion of the city authorities depending on the seriousness of the violation.

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ORDINANCE NUMBER III

PUBLIC MEETINGS AND DEMONSTRATIONS

Section 1

The City Council through the mayor of the city may authorize the holding of regular, call /emergency public mass meeting or demonstrations in the neighborhoods or the streets of the city of Paynesville to discuss matters of mutual interests to the welfare of the citizens and residents of the City when deemed necessary or appropriate.

Section 2

Considering past experiences of the spontaneous outbreak of violence from uncontrolled mass meetings and demonstrations, no councilman individual or group of individuals, citizens/ residents may call a mass public meeting or demonstration within the neighborhoods and/or streets of the city of Paynesville without the consent of the mayor to facilitate the provision of adequate promotion and other measures to handle any eventualities.

ORDINANCE NUMBER IV

PUBLIC HEALTH AND SANITATION

Section 3

The health and safety of the public is on the priority list of the city administration's development plan and will do everything to have erected at least one clinic in each district within the city Corporation of Paynesville, with qualified nurses and a visiting doctor, approved by the Ministry of health and Social Welfare.

Section 4

The sale, distribution or dispersion or illegal drugs is a crime and anyone found guilty of same will be arrested, the drug confiscated and the violator prosecuted in accordance with law controlling. Also any person (s) caught trafficking using growing or selling of narcotic drugs or other prohibitive substances within the City limits of Paynesville will be arrested, the drugs confiscated and turned over to the appropriate agency of government for investigation and prosecution. The arbitrary use of deadly poison in creeks, systems, etc. for the killing of fish and other marine products are likewise prohibited. Offenders will be arrested, charged and prosecuted in accordance with the laws controlling.

Section 5

All visibly sick animals within the City will be caught and disposed of by the City inspector. Owners of animals as pets shall keep them in the confines of their property. Any pet found at large on the streets and other public places shall be immediately removed or disposed of.

Section 6

Owners of undeveloped or lots/land within the city limits are required to keep them clean of bush, shrubbery and offensive debris. The owners/violators of this ordinance will be issued a notice of warning to have the property cleaned and be informed of the possible mitigating measures that could be employed against them.

Section 7

Where the owner of undeveloped real estate fails to keep his/her property clean after receiving a notice, the City government shall perform the task of cleaning the property and bill the owner accordingly. Legal proceedings shall be taken against the landowner who fails to settle said bill within 30days.

Section 8

In order to maintain a healthy neighborhood, environment and city, every home and public building is required to maintain acceptable sanitary facilities for use by occupants/tenants and the customers which will be subject to regular inspection by the City Sanitary inspector.

Section 9

There shall be not selling of food stuff on the streets, sidewalks, on the premises of public buildings public parks, at the entrances of churches and other religious facilities, front view of businesses and private homes within the City limits. Anyone found guilty of violating this provision will be forcibly removed from such premises; his/her merchandise confiscated after being served a warning notice to leave the premise.

Section 10

The proper and sanitary disposal of garbage within the city by citizens, residents and business owners is very important to the health and safety of the citizens and residents and to the general condition of the environment. In so doing, the following procedures will be followed in the disposal of garbage in the city.

- a). Garbage shall be disposed of garbage containers sites designated by the Paynesville City Corporation . The public shall be permitted to dispose of garbage at these designated sites daily between the hours of 5:00p.m. and 10:00a.m.

- b). Each house, community, town or village is required to have with the prior approval of the City, special areas for the disposal of garbage. Such area (a)must area(s) must be kept in an acceptable sanitary condition and will be subject to regular inspection by the City Department of environmental Health and Sanitation. These sites may be changed with the approval of the City.

- c) The arbitrary setting of fire to vacant lots or on the shoulders of road way/streets is prohibited. Any person (s) found engaging in such acts will be fined not less than twenty-five (25.00) United states dollars for each offences. The resulting loss or damage to such property shall be the responsibility of the offender.

- d) In compliance with Executive Order or the President of Liberia all citizens of all ages within the City of Paynesville are to turn out on the 1st Saturday of each month for the purpose of cleaning the streets, communities and public lands(Parks) of the City under the direct supervision and guidance of the city officials. This Ordinance is also applicable to towns and villages within the city limits of Paynesville.

Section 11

The City is concerned about the proper disposal of deceased persons and wish that all dead bodies are given the proper and befitting resting place within the context of the law with on present or future health risk or hazard to the nearby community or the environment. In so doing, the following guidelines shall be observed and strictly adhere to.

- a). All burials shall be done at the location properly identified, earmarked and known as the Paynesville City Cemetery. That will be Maintained and suitable for the dead.

- b). No one is allowed to bury or otherwise dispose of a dead body on private property or in church yards within the City limits. Anyone wishing to bury dead on his personal property or in a church yard must contact the mayor's Office.

- c). That each grave will depth as require by existing laws, which is six (6) feet deep and will be laid out parallel to each other, per the designation and instructions of the proper authority from the Technical Department of the City. No burial will be permitted without a clearance from the City.
- d). It is strictly prohibited and forbidden to bury any dead body above the ground in the City Cemeteries except in a tomb supervised and approved by the Technical department of the Paynesville city Corporation which will be indicated and specified on the Permit to Bury.
- e). The city authorities shall collaborate and work with the villages and tribe clans of Paynesville to identify and establish burial sites(cemeteries) within their arrears for central burials and in the yards of personal property or in church yards if they select not to use the City Cemetery due to distance or other inconveniences.
- f). It will be the sole responsibilities of relatives(s), will wisher/s or sponsor/s of those buried in any of the Cemeteries to properly mark and identify the graves of the deceased individuals buried therein according to their ability and choices.
- f). It will be the sole responsibilities of relative(s), well-wisher/s or sponsor/s of those buried in any of the Cemeteries to properly mark and identify the graves of the deceased individuals buried therein according to their ability and choices.

Section 12

All users of the City Cemetery will observe the following guidelines and formalities to enable the city provide uniform and effective services to all. Prior to, during and after the burial ceremonies.

- a). All deceased persons are to be registered at the City Hall by proof of Death Certificate.
- b). Certification/permit from the owners of private plots if deceased is to be buried in one of the plots. This certification/permit should include details of the plot upon which the city will issue an official permit for burial in accordance with the established fees.
- c). all graves sties will be uniformly aligned according to the general plot of the City. No deviation will be allowed. Uniformity in grave width, length and height in general or as near as possible will be encouraged.
- d). The general site plan for the cemetery will be catalogued and maintained by the City Government and available for inspection by anyone upon request during official working hours. This plan will be up-dated after each burial showing: (i) plot and plot number (ii) date of interment (iii) name of deceased buried and (iv) nearest responsible relative to the deceased.

- e). That in preparation for burial, no excavated material will be deposited on the lawn of adjacent graves. All excavated materials must be placed on suitable facility (wood,boards,zinc) or in a manually mobile unit (wheel barrow, headpan,etc.) to permit periodic disposal (as work progresses) at general, designated areas to avoid the tampering with the arrangements of adjacent graves.
- f). All materials for vaults construction (masonry blocks, cement or fine coarse aggregates-sand/rocks) must be deposited in a general designed area and be transported by a manually operated unit (wheel barrow or similar or by head pan, bucket or other) to the plot under preparation for burial.
- g). After the excavation and construction works have been completed, the plot and immediate area must be thoroughly cleaned of all excess material and debris.
- h). Any departure from the above regulations will(i)subject Permit for Burial to cancellation or(ii) a fine of not less than twenty-five (\$25.00) United Stated dollars or its equivalent in Liberian Dollars to be paid or both.

Section 13

The keeping of un-embalmed or temporarily treated dead bodies in homes or at any other premises within the City for more than one day (or twenty-four hours) is strictly prohibited. If there should be any reason for keeping a dead body over this time, the body must be kept on a mortuary and brought for the weak-keeping a dead body over this time, the body must be kept in the City for more than three days, except within a mortuary or at a funeral home within the city and depending on the case of the death. Persons dying of contagious disease as declared by a certified Medical Officer must be quarantined and immediately buried. Offenders of this ordinance will be subject to a fine or not less than two hundred(\$200.00) United States Dollars and prosecuted.

Section 14

The City shall give notice to owners of all abandoned and dilapidated vehicles to have them removed from the streets of the City by placing marking on the windshield or on other visible arrears as a warning notice to owners to remove their vehicles. Vehicles so marked shall be given thirty days to be removed or the vehicle shall be impounded at the expense of the owner and the City shall not be responsible for any damage to the vehicles within 90 days, the city shall dispose of the vehicles through the courts to recover expenses incurred.

Section 15

All automobiles/vehicles makeshift repair shops/garages occupying or located on public sidewalks, street alleys vacant lots, and other public places or right-of way of the City shall be subject to a fine of not less than \$25.00 (Twenty Five United States Dollars) or its equivalent in Liberian Dollars after receiving two(2) warning notices and be ordered to vacate the premises at once or subsequently be subject to forceful removal through the courts.

Section 16

All commercial activities being conducted on public property or in commercial districts/areas within the city shall operate as conditions and circumstance permit. However, commercial activities being conducted on private property but in residential arrears within the city must consider the privacy and concerns of the neighbors with regards to late hour loud noise. No commercial activities are allowed on Sundays and national Holidays between the hours of 6:00a.m. to 6:00p.m.

Section 17

All owners of structures, to include, Commercial buildings, private homes, within the City of Paynesville are required to paint the exterior of their property on or before December 15 of each year.

ORDINANCE NUMBER V

ZONING AND PUBLIC WORKS

Section 1

The city can be properly developed if it properly planned base on the result of the survey conducted by the city planners in conjunction with the Ministry of Public Works to ensure compliance with the zoning laws of the republic of Liberia. A planned city is usually subdivided into zones and thus allocated exclusive arrears to be utilized as residential areas, recreation/park arrears, public cemeteries, commercial and light industries area, school zones, alleys, agriculture areas, and other useful services for the services for the use and benefits of the residents and citizens therein.

Section 2

Anyone desiring to construct a structure of any size and for whatever purpose I the city of Paynesville, especially, a new structure, should first submit a copy of the approved or certified

plan to the technical Department of the city to ensure compliance with the zoning laws and regulations. A facilitation and supervision fee will be charged by the city.

Section 3

That all persons, group of persons, organizations and businesses wishing to plant or display Billboards, Poster. Banners etc. for whatever purpose/s must submit a written request to the City Mayor through, giving a detail description, including the exact measurements of the object to be installed then and obtain a written permission and approval from the office of the Mayor through the Commercial Department and entered into an agreement/MOU with the city prior to the installation. The applicant must thereafter follow all of the city guidelines and the terms and condition mutually agreed upon.

Section 4

The city shall charge a fee for the posting of any public displays (billboards. Posters, banners, etc) within the City of Paynesville based on the approved rate set by the city council. Failure on the part of anyone, organization, or business to pay such fees will subject the display of whatever nature to be remove from the area posted following the issuance of two warning notes to the owner if the owner or sponsor of such display can be identified and located.

ORDINANCE NUMBER VI

BUDGETING, FINANCIAL MANAGERMENT AND AUDITING

Section 1

The financial affairs and matters of the city shall be operated and administered in accordance with and in strict compliance with the approved standards and procedures established by the city and the central government. All financial matters shall be handled in accordance with accepted accounting budgetary and approved public financial policies to ensure accountability and transparency. The budget as approved for the operation of the city shall be strictly adhered to and the books and financial records of the city may be audited annually or at any time upon the directives of the city council or the National Government.

Section 2

The Council shall select two or more banking institutions as the depository or custodian of all of the revenues and funds for and in the name of the Paynesville City Corporation or as may be

determined by the city council and the account numbers be made public and available to the public to facilitate easy access for the payments and depositing of all funds for whatever purpose to the city. Payments to the city corporation are separate and distinct from those financial obligations and payments due to the government of Liberia through the appropriate ministry of Agency. Any payment made to or through any other means other than those indicated in those ordinances will not be considered as paid to the city. **NO PAYMENT SHOULD BE MADE TO ANY INDIVIDUAL FOR ON BEHALF OF THE CITY.**

Section 3

All remittances, payments, transfers or other financial transaction done in the name of or for the benefit of the city, in accordance with these ordinances, shall be made in the name of and/or paid to the order of the PAYNESVILLE CITY CORPORATION at all times, with no exceptions. All cash payments shall be made or deposited directly into the Bank Account of the Paynesville City Corporation at any of the designated local banks. The payee shall then take the deposit slip to the office of the mayor for proper recording and the issuance of the official receipt of the city. The City Council shall commission periodic auditing of the City's financial records.

Section 4

In case of small cash payments, less than L\$7,000.00 (Seven Thousand Liberian Dollars) or US\$100.00 (One Hundred United States Dollars) or for these small business owners or petit traders who may not have the time or knowledge of the banking system and procedures but wish to pay at the central office the payer must get a Clearance from the office of the City Manager and then proceed to the Accounts Department where the cash will be deposited and obtain an official receipt for such payment. No amount of cash collected shall be kept in the business/office for more than twenty four (24) hours.

Section 5

All authorized and legitimate financial transactions of the City Corporation of Paynesville, especially for the disbursement of funds from the bank for whatever purpose shall properly be properly documented under the signature of the comptroller, approved by the City Manager and attested to by the Mayor or his/her designate only by and through the voucher system. All extra budgetary activities shall be discouraged but where such becomes necessary the expenditures shall be approved by the City Council in writing.

Section 6

The council shall obtain from the Account Department (preferably the comptroller), all the Banking records of the city, to include: The names of the banking institutions, the account numbers, daily and monthly balances, itemized records of revenue intake, receipts, expenditures/disbursements and all other relevant financial information that may require the attention of the council and regularly brief the council on financial positions and status of the corporation at every council meeting, call/emergency meeting or as the situation may dictate.

Section 7

All business licenses, registration, taxes and other national requirements for doing business in Liberia must be adhered to and the stipulated amounts be paid to the Central Government by and through whatever established procedures and means with no reference to the city. However, all such businesses operating within the city to cover such expense as garbage collection, maintenance of the roads and streets, security/public safety and other administrative costs necessary for the keep of the city.

ORDINANCE NUMBER VII

EDUCATION

Section 1

The Mayor, with the approval of the city council, shall create and establish a committee on Education to supervise and coordinate all educational activities within the city and liaise with the responsibility authorities at the Ministry of Education in order to keep abreast of new developments, rules, regulations and policies and synchronize the educational activities of the City with those of the Ministry of Education.

Section 2

All schools operating within the city of Paynesville are governed by the educational policies, rules and regulations issued and approved by the Ministry of Education and the Educational Laws of the Republic of Liberia. Any other rules and regulations developed by the City that may in any way impact the students and/or the school system in the city of Paynesville must

approved by the council. All children of school-going ages, as established by law, and residing in the city of Paynesville are require to attend school. Parents or guardians of school –age children are advised to send their children to any of their choice within the Republic of Liberia.

Section 3

There shall be no taxation of any kind levied on students in public schools otherthan those prescribed and approved by the Ministry of Education or those approved by the School committee of the City of Paynesville.

Section 4

The chairman of the City of Corporation’s school Committee shall serve as the liaison between schools in the City of Paynesville, the Mayor’s office and the relevant authorities of the Ministry of Education; as such, the School Committee is expected and required to visit and consult with principals, facilities and representatives of student Governments of each school in the city corporation of Paynesville at least twice a year. The committee members are also required to sit as observers at a minimum of two PTA (Parent-TeacherAsso.) meetings, and file a written report with the mayor office.

ORDINANCE NUMBER VIII

MAGISTERIAL (CITY) COURT

There shall be established within the City Corporation of Paynesville a Magisterial Court to operate in accordance with the relevant (Judiciary) Laws and statutes governing the functions, operations, administration and management of such courts within the republic of Liberia.

ORDINANCE NUMBER IX

PUBLIC PEACE AND SECURITY

The peace and security of all citizens and residents of the City of Paynesville shall be protected regardless of race, creed, gender preference, religious affiliation or color and no citizen, visitor, resident will be allowed to willfully and knowingly disturb the peace and quietude of the public or any other individual or group in the City of Paynesville by and through any means.

All Laws statutes and ordinances governing the behavior of individuals, including (foreign) residents, respect for the rule of law and the respect for the rights of others within the Republic of Liberia shall be strictly adhered to and enforced by the appropriate authorities. All laws, statutes, regulations, executive orders and other protocols governing the use and possession of fire arms shall be strictly adhered to and enforced.

ORDINANCE NUMBER X

LAND REGISTRATION

Until the newly created Land reform Commission issues the regulatory guidelines or National policies for the acquiring disposing/sale and the registration of land within the Republic of Liberia, all persons owning land in the City of Paynesville must register their deeds for said land in the Mayor's Office with the City Clerk.

The Director of Public Properties will issue warning by authority of the Mayor reminding all persons owning land to have them registered within a ten(10) month period, following which, the city council will determine the status of any such unregistered land on a case by case basis.

PASSED AND APPROVED BY THE PAYNESVILLE CITY COUNCIL ON THE 30th DAY OF
December A.D. 2009

Signed: Letitia A. Reeves
Letitia A. Reeves, Mayor, Paynesville City Corporation
& Ex-Officio of the City Council

Approved by the Chairman & Members of the City Council, Paynesville City Corporation:

J.C.N. Howard, Jr., Chairman

[Signature]

James D. Weaver, Sr., Co-Chairman

[Signature]

Wilbert A. Clarke, City Manager &
Secretary

[Signature]

Patricia Nelson McIntosh, Member

[Signature]

Cornelius W. V. Reeves, Member

[Signature]

James B. Dennis, Member

[Signature]

Joseph P. Keller, Member

[Signature]

Lwopu Kandakai, Member

[Signature]